

**COUNTY OF SANTA CLARA – AMENDMENT TO SERVICE AGREEMENT****This is an amendment to an existing Agreement**

Purchase Order Number:	44000007495	Amendment Number:	3	Effective Date (Will be the date executed by Authorized County Representative):	
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Maximum Financial Obligation (Prior to this Amendment):	\$ 54,600.00	Amended Maximum Financial Obligation (If dollar amount is changing):	\$ 72,800.00
Current Agreement End Date:	6/30/2022	New Agreement End Date:	6/30/2023

**For County Use Only – SAP**

	Account Assignment	Plant Number	General Ledger (Expense Code)	Cost Center (Dept Code)	Amount	WBS (Capital Project Code)	Internal Order (“PCA” code – optional)
<b>Line 1</b>	H	0202	5255500	3836	\$18,200		103112
<b>Line 2</b>	Select						
<b>Line 3</b>	Select						
<b>Line 4</b>	Select						
<b>Line 5</b>	Select						

**Parties to Agreement**

Legal notices and invoices pertaining to this Agreement shall be sent to the appropriate contact person listed below. Notices shall be in writing and served either by personal delivery or sent by certified or registered mail, postage prepaid, addressed as follows. Notice shall be deemed effective on the date that the notice is personally delivered or, if mailed, three (3) days after deposit in the mail. Either party may designate a different person and/or address for the receipt of notices by sending written notice to the other party, which shall not require an amendment to this Agreement.

**Contractor**

Contractor Name (As Displayed In SAP):	Asma Bashir
Contact Person:	Asma Bashir
Street Address *:	48966 Pagosa Ct
City, State, Zip *:	Fremont, CA 94539
Telephone Number *:	415-832-9744
Email Address *:	asmah.bashir@gmail.com
SCC Vendor Number (As Assigned In SAP):	1040195

\* To be completed for Independent Contractors Only – DO NOT COMPLETE FOR DEPENDENT CONTRACTORS

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<b>County of Santa Clara</b>		
Agency / Department:	Office of the District Attorney	Department Number: 0202
Program Manager or Contract Monitor Name:	James Gibbons-Shapiro, Assistant District Attorney	
Street Address:	70 West Hedding Street	
City, State, Zip:	San Jose, CA 95110	
Telephone Number:	408-792-2985	
Fiscal Contact (Accounts Payable Contact):	Mei-Ching Hsiao	
Contract Preparer:	Sandra Gamino	

**Signatures**

Amendment is not valid until signed by Contractor, County Counsel and the County Authorized Representative. The Agreement as amended constitutes the entire agreement of the parties concerning the subject matter herein and supersedes all prior oral and written agreements, representations and understandings concerning such subject matter. By signing below, signatory warrants and represents that he/she executed this Amendment in his/her authorized capacity, that he/she has the authority to bind the entity listed below to contractual obligations and that by his/her signature on this Amendment, the entity on behalf of which he/she acted, executed this Amendment.

Agency/Department Manager:	<small>DocuSigned by:</small> Jeff Rosen E707F5FC08004AB...	Date:	4/25/2022
Agency/Department Fiscal Officer:	<small>DocuSigned by:</small> Mei-Ching Hsiao 04B390D139AC423...	Date:	4/20/2022
County Council Approval as to Form and Legality: <i>(Signature required on all contracts before execution by Contractor or County Authorized Representative)</i>	<small>DocuSigned by:</small> Grace Kouba 53E88AB0D79D475...	Date:	4/20/2022
Contractor:	<small>DocuSigned by:</small> Asma Bashir B4105B83895F406...	Date:	4/20/2022
County Authorized Representative: <i>(Procurement Department; President, Board of Supervisors; or Delegated Authority)</i>		Date:	
Office of the County Executive: <i>(Signature required when Board approved contract by a Delegation of Authority)</i>		Date:	
Signed and certified that a copy of this document has been delivered by electronic or other means to the President, Board of Supervisors.	Attest:  Tiffany Lennear Clerk of the Board of Supervisors <i>(Signature required when Board approved contract)</i>	Date:	

**COUNTY OF SANTA CLARA - AMENDMENT TO SERVICE AGREEMENT****This is an amendment to an existing agreement****Reason(s) for Amending the Service Agreement** **Amend Term of Agreement**

Amend the termination date from June 30, 2022 to June 30, 2023.

Or see Attachment \_\_\_\_\_ as incorporated by this reference

 **Amend Contract Specifics**

*Note: A new Agreement should be created if the Scope of Services is significantly modified or expanded.*

Or see Attachment \_\_\_\_\_ as incorporated by this reference

 **Amend Maximum Financial Obligation**

A.	Maximum Financial Obligation prior to this Amendment: (Same as on page 1)	\$ 54,600
B.	Amount of increase or decrease: (Explain below)	\$ 18,200
C.	Revised Maximum Financial Obligation: (A +/- B will equal C)	\$ 72,800

**Explanation of increase / decrease** (include new payment terms if applicable):

The agreement is being extended for another year at the rate of \$18,200.00 per year.

Or see Attachment \_\_\_\_\_ as incorporated by this reference

**COUNTY OF SANTA CLARA - AMENDMENT TO SERVICE AGREEMENT**

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Amend Standard Provisions

Or see Attachment <sup>A</sup>\_\_\_\_\_ as incorporated by this reference  
 Or Section VI. Standard Provisions is replaced in its entirety by Attachment\_\_\_\_\_

Other (please explain below)

Or see Attachment \_\_\_\_\_ as incorporated by this reference

**Contract History**

Total financial obligation from prior fiscal year(s):	\$ 40,950
Financial obligation in current fiscal year:	\$ 13,650
Cumulative total of all agreements with this Contractor within Budget Unit for same type of services (including this amendment):	\$ 72,800

**Insurance**



Insurance does not require changes



Insurance Exhibit is replaced by Exhibit B \_\_\_\_\_ attached and incorporated by this reference.

## **Attachment A - Amend Standard Provisions**

Section W, titled COVID-19 REQUIREMENTS shall be added to Section VI: Standard Provisions:

Contractor shall comply with all County requirements relating to COVID-19 for persons who routinely perform services for the County onsite and share airspace with or proximity to other people at a County facility as part of their services for the County, including but not limited to vaccination, as applicable and periodically updated, and available at <https://procurement.sccgov.org/doing-business-county/contractor-vaccinations> and incorporated herein by this reference. If applicable, Contractor shall complete the Contractor Certification of Compliance with COVID-19 Vaccine Requirements (“Certification”), attached hereto as Exhibit . Contractor shall comply with the requirements of this Section for the entire term of this Agreement. Contractor shall comply with all reasonable requests by County for documentation demonstrating Contractor’s compliance with this Section. Failure by Contractor to comply with any of the requirements of this Section (including but not limited to vaccination and masking requirements and completion and submittal of the Certification) is a material breach of this Agreement, and the County may, in its sole discretion terminate this Agreement immediately or take other action as the County may determine to be appropriate.