

COUNTY OF SANTA CLARA – AMENDMENT TO SERVICE AGREEMENT
This is an amendment to an existing Agreement

Purchase Order Number: 4300010336	Amendment Number: 3	Effective Date (Will be the date executed by Authorized County Representative):	6/6/2017
Maximum Financial Obligation (Prior to this Amendment):	\$ 550,000.00	Amended Maximum Financial Obligation (If dollar amount is changing):	\$ 770,000.00
Current Agreement End Date:	6/30/2017	New Agreement End Date:	6/30/2018

For County Use Only – SAP

	Account Assignment	Plant Number	General Ledger (Expense Code)	Cost Center (Dept Code)	Amount	WBS (Capital Project Code)	Internal Order ("PCA" code – optional)
<i>Line 1</i>	H	0107	5255100	1107	.01 FY18		
<i>Line 2</i>	Select...						
<i>Line 3</i>	Select...						
<i>Line 4</i>	Select...						
<i>Line 5</i>	Select...						

Parties to Agreement

Legal notices and invoices pertaining to this Agreement shall be sent to the appropriate contact person listed below. Notices shall be in writing and served either by personal delivery or sent by certified or registered mail, postage prepaid, addressed as follows. Notice shall be deemed effective on the date that the notice is personally delivered or, if mailed, three (3) days after deposit in the mail. Either party may designate a different person and/or address for the receipt of notices by sending written notice to the other party, which shall not require an amendment to this Agreement.

Contractor

Contractor Name (As Displayed In SAP):	McCorquodale Corporation
Contact Person:	Jean McCorquodale
Street Address *:	473 Mahoney Drive
City, State, Zip *:	San Jose, CA 95127
Telephone Number *:	408/259-4740
Email Address *:	JMPROWRITER@GMAIL.COM
SCC Vendor Number (As Assigned In SAP):	1006144

* To be completed for Independent Contractors Only – DO NOT COMPLETE FOR DEPENDENT CONTRACTORS

Approved: 06/06/2017

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County of Santa Clara

Agency / Department: Office of the County Executive Department Number: 0107

Program Manager or Contract Monitor Name: Fran A. Palacio, Administrative Services Manager III

Street Address: 70 W. Hedding Street, East Wing - 11th Floor

City, State, Zip: San Jose, CA 95110


Telephone Number: 408/299-5186

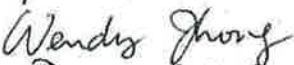
Fiscal Contact (Accounts Payable Contact): Wendy Jhong 408/299-5120


Contract Preparer: Fran A. Palacio


Signatures

Amendment is not valid until signed by Contractor and the County Authorized Representative. The Agreement as amended constitutes the entire agreement of the parties concerning the subject matter herein and supersedes all prior oral and written agreements, representations and understandings concerning such subject matter. By signing below, signatory warrants and represents that he/she executed this Amendment in his/her authorized capacity, that he/she has the authority to bind the entity listed below to contractual obligations and that by his/her signature on this Amendment, the entity on behalf of which he/she acted, executed this Amendment.

Agency/Department Manager:  Date: 5-16-2017

Agency/Department Fiscal Officer:  Date: 5-16-2017

Contractor:  Date: May 8, 2017

County Authorized Representative: **DAVE CORTESE PRESIDENT**  Date: JUN 06 2017
(Procurement Department, Board of Supervisors, or Delegation of Authority)
BOARD OF SUPERVISORS


County Counsel:

(Signature required when the Standard Provisions language (Section VI) is revised, or for IT Services pursuant to Board Policy 5.3.5.2 (4), or for Board approved contracts, or for contracts with Board delegated authority to agencies/departments.)
Please note: Attachments and exhibits that include additional terms and conditions, conflict with County standard provisions, or require risk assessment must be approved by County Counsel.

DocuSigned by:
 5/15/2017
 797E74E07E8345G

Office of the County Executive: _____ Date: _____

(Signature required when Board approved contract by a Delegation of Authority)

Attest Clerk of the Board: **MEGAN DOYLE**  Date: JUN 06 2017
 (Signature required when Board approved contract)

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Reason(s) for Amending the Service Agreement

✓ **Amend Term of Agreement**

Agreement was set to terminate on June 30, 2017 and will be extended to now end on June 30, 2018. Services continue to be needed so that the Office of the County Executive will be able to provide assistance in grant and professional writing for County agencies and departments.

Or see Attachment _____ as incorporated by this reference

Amend Contract Specifics

Note: A new Agreement should be created if the Scope of Services is significantly modified or expanded.

Or see Attachment _____ as incorporated by this reference

Amend Maximum Financial Obligation

A.	Maximum Financial Obligation prior to this Amendment: (Same as on page 1)	\$ 550,000
B.	Amount of increase or decrease: (Explain below)	\$ 220,000
C.	Revised Maximum Financial Obligation: (A +/- B will equal C)	\$ 770,000

Explanation of increase / decrease (include new payment terms if applicable):

Contractor shall be paid at the rate of \$200.00 per hour. The County guarantees the Contractor a minimum of 80 hours of work per month to receive that amount of reserved and dedicated time spent on County work. Hours worked per month beyond 100 requires the mutual agreement of the Contractor and Contract Monitor. If the Contractor desires to work fewer than 80 hours per month to accommodate uncompensated vacation time or personal time that is also permissible with the mutual agreement of the Contractor and Contract Monitor. Nothing in this amendment is meant to establish an employer/employee relationship. Total payments shall not exceed \$220,000 per fiscal year. Payment will be made monthly upon submittal of invoices, and approval by the Contract Monitor.

Or see Attachment _____ as incorporated by this reference

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Amend Standard Provisions

Or see Attachment _____ as incorporated by this reference
Or Section VI. Standard Provisions is replaced in its entirety by Attachment _____

Other (please explain below)

Or see Attachment _____ as incorporated by this reference

Contract History

Total financial obligation from prior fiscal year(s):	\$ 330,000
Financial obligation in current fiscal year:	\$ 220,000
Cumulative total of all agreements with this Contractor within Budget Unit for same type of services (including this amendment):	\$ 770,000

Insurance

✓ Insurance does not require changes

Insurance Exhibit is replaced by Exhibit B _____ attached and incorporated by this reference.